




## Welcome to the Roundtable Discussion!

- **Identify your assigned moderator.** If that person is not able to be there, please select someone else from the group to be the moderator and keep the conversation flowing.
  - The moderator will **note the take-aways** from the discussion and send them to Michelle afterwards (mfetterer@endeavorb2b.com). We'll share these with everyone after the event!
  - Decide who would like to be **spokesperson** for your group when we share take-aways during the Full Group Sessions!
- If anyone is having technical issues, refresh the page!
- Review the topic materials in the Info tab. Click the  icon on the left, then Info in the bar on the right. The Chat function is also in that bar.
- Be open and willing to share and to learn. Everyone has something valuable to contribute!
- Don't dominate the conversation. Allow everyone to participate!
- **Enjoy your time together!**